Leigh Primary School
The Green, Leigh, Tonbridge, Kent TN11 8QP
Telephone/Fax: 01732 832660

Apply for Free School Meals and unlock extra funding for your child and our school

Dear Parent/Carer,

We are asking all families to take a few minutes to check whether they are eligible for additional school funding through Free School Meals registration.
Even if your child already receives free meals in Reception, Year 1 or Year 2, you may still need to apply.

Why this is so important

All children in Reception, Year 1 and Year 2 automatically receive free school meals. However, unless you **register**, the school may **miss out on vital extra funding** called *Pupil Premium*.
This funding makes a real difference. It helps us provide:

- Additional teaching support and booster sessions
- Wellbeing and therapy support
- Extra resources and equipment
- Extra-curricular activities

More registrations = more funding for all our children

- If one of your children already receives Pupil Premium, this **does not automatically apply to younger siblings**
- **You must apply separately for each child** to ensure the school receives the correct funding

Who should apply?

You should apply if you receive any of the following:

- Universal Credit (with income under £7,400)
- Income Support
- Jobseeker's Allowance (income-based)
- Employment and Support Allowance (income-related)
- Support under the Immigration and Asylum Act
- Pension Credit (guarantee element)
- Child Tax Credit (not including Working Tax Credit, income under £16,190)
- Working Tax Credit run-on

It only takes a few minutes
Applying is **quick, simple and confidential**.
Step 1: Go to: https://www.kent.gov.uk/education-and-children/schools/free-school-meals
Step 2: Click "Apply for free school meals"
Step 3: Enter a few basic details (usually takes less than 5 minutes)
You only need to apply **once per child**.

A quick reminder for Reception and KS1 families

If your child is in **Reception, Year 1 or Year 2**, it is especially important to apply if you are eligible — even though meals are already free.
Without your application, the school **cannot claim the additional funding** your child is entitled to.
Thank you for taking a few minutes to check and apply if eligible — it genuinely makes a significant difference to the support we can provide. If you have any questions, please contact us in confidence.
Please also let us know once you have applied.

Kind regards,
Jenna Halfhide and Joanne Shobbrook
Co-Headteachers